



**Village of Indian Hill Temporary Structure Site Release and  
Madeira and Indian Hill Joint Fire District Temporary Structure Application**

EVENT ADDRESS	EVENT DATE & TIME

TYPE OF EVENT	NUMBER OF GUESTS

PROPERTY OWNER: NAME & ADDRESS	TENT CONTRACTOR: NAME, PHONE, FAX & EMAIL

EVENT COORDINATOR: NAME, PHONE & EMAIL	INSTALLATION DATE	REMOVAL DATE

SIZE & NUMBER OF TENTS	DOES TENT HAVE...?	YES	NO
	ELECTRIC		
	HEAT		
ANCHORING METHOD:	AIR CONDITIONING		
TENT DISTANT TO PROPERTY LINE:	COOKING		
TENT DISTANCE TO STRUCTURE:	SIDE WALLS		

APPLICATION SUBMITTED BY:

\*A fifty dollar (\$50.00) review fee will be charged by the Village of Indian Hill on all site clearance releases.

PERMIT #

BUILDING PERMIT REQUIRED?

SITE CLEARANCE RELEASE	
DATE:	
REVIEWED BY:	
APPROVED BY:	

FIRE DISTRICT PERMIT	
ISSUED DATE:	
EXPIRATION DATE:	
REVIEWED BY:	
APPROVED BY:	